









SICI Secretariat

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1. POLICY AND STRATEGY

At the General Assembly in Paris 2020 a new strategic plan was adopted. During 2021 the executive committee and the national coordinators have discussed activities for the implementation of the strategic plan for the coming years.

1.1 The strategic plan 2021-2025

1.1.1 Vision

The vision 'Better inspection, Better Learning' is still relevant and will remain the same.

1.1.2 The next step

The Executive Committee has decided to work on a yearly implementation plan with activities for the next four years. During the national coordinators meeting of 20 November 2020 during the SICI General Assembly in Paris and during the national coordinators open forums, the national coordinators have gathered concrete ideas for the yearly implementation of the actions, mentioned in SICI's new strategic plan 2021-2025.

AIM 1 Support improvement of inspectorates and the professional competence of inspectors

- Key action 1 Connect activities with research so that they are more based on evidence and link these to the need of different inspectorates. Link experts between member inspectorates.
 - Collaboration with researchers by inviting them to every workshop to give input on research that has been done on the theme of the workshop.
 - Inspectors could work alongside researchers in engaging in research inspectors playing an integral role to the research process.
 - It would be interesting to learn more about research in relation to leadership and management, blended learning and so on. (e.g. disseminate research reports, invite speakers).
- Key action 2 Provide advice, support and evidence based on the experience of members to enhance the professional learning of inspectors.
 - Several inspectorates are renewing their inspection framework or have already developed a new framework. We could analyze the frameworks to see which competencies of inspectors are required to be able to work successfully with the



(re)new(ed) frameworks. This could form the basis of some ongoing professional learning.

- Making structured questionnaires (made in cooperation with national coordinators) to gathering, collecting input for activities.

Key action 3 Enhance communication tools within SICI and between members.

- Improving the communication between the different regional groups but also between the national coordinators. E.g. exchanging information, notes and ideas. It is also important to decide which communication platform should be used.
- Invite new members to nominate a National Coordinator.
- Asking for (yearly) update Inspectorate profiles for members to update the SICI website to inform other members.

Key action 4 Promote joint learning events like peer reviews and job shadowing.

- Each inspectorate has training for (new) inspectors. SICI could support and encourage the idea of job shadowing at another inspectorate as part of this training. This could not only strengthen the training of inspectors but it could also have a positive effect on international cooperation.

AIM 2 Promote and support partnership and cooperation between inspectorates.

Key action 5 Differentiate activities in the regional groups to meet the needs of different members.

- The organization of 'open forums' (every month, 2 months, three months?): to differentiate the activities more to meet the needs and questions from different members, online meetings could be organized more often around a specific theme. Interested countries could then join as appropriate.

Key action 6 Promote projects by taking stock of members' needs and actively use calls for proposals.

- Sharing best practices. Several inspectorates wish to learn more about blended learning. Sharing best practices would be interesting, not only because of the current COVID- 19 situation but also because blended learning models are used more generally. Sharing best practices could give a better understanding of possibilities that exist for shaping blended learning.
- Follow-up calls for proposals and priorities of Erasmus+ and ask members if they are interested to participate.
- Sending out questionnaire asking for members need.



- Key action 7 Explore and diversify ways of collaboration by using a variety of formats such as digital formats, like webinars and distance communication platforms, for cooperation between members and for workshops.
 - Organize 'open forums'.
 - Making Facebook page.
 - Organize webinars.

AIM 3 Participate actively in the international debate about evaluation and quality improvement in education.

- Key action 8 Improve communication and dissemination of our work, e.g. through gathering evidence from different themes SICI works within and from a range of members and publish reports.
 - Promote the SICI website.
 - Actively search for partners (other than inspectorates) and opportunities to be a partner in European projects.
- Key action 9 Organize events, webinars and conferences open to non-members.
 - This can be combined with joining and being a partner in international (Erasmus+) project(s).
- Key action 10 Continue and strengthen co-operation with institutions and organizations, such as OECD and EU.
 - Initiate and develop partnerships with other international organizations.

1.1.3 Activities report 2021

										IMPLEMENTATION STRATEGIC PLAN 2021												
			K	eya	ctic	n																
1	2	3	4	5	6	7	8	9	10	TASK	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
						х		х		Organise webinars with discussions												
		х		х						Monthly open forums for national coordinators												
									х	Scope out other international organisations to engage with												
		х								Text for newsletter for EC to approve												
		х					х			Sending newsletter to all member												
					х				х	Scope out possible sources of funding from external sources suitable for SICI												
х										Organising workshops in collaboration with researchers												
				х						Organising GA												
	х		х							Stimulate members to organise internal projects funded by SICI (job shadowing)												
						х	х			Making SICI Facebook page												
							х			BIBESOIN: Dissemination of the Tessie toolbox												
				х		х				Organising regional group meetings												
	х									Sending informative 'questionnaire for members'												
		х					х			Improving SICI website (map, profiles)												

Table 1: Activities report 2021



1.1.4 Suggested activities 2022

									PROSPECTION IMPLEMENTATION STRATEGIC P	LAN 2	2022										
			Ke	yac	tio	n															
1	2	3	4	5 (6 7	7 8	9	10	TASK	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
					,	(х	1	Organise webinars with discussions												
		х		х					Monthly open forums for national coordinators												
				x Scope out other international organisations to engage with																	
		х							Text for newsletter for EC to approve												
		х				X			Sending newsletter to all member												
					х			х	Scope out possible sources of funding from external sources suitable for SICI												
х									Organising workshops in collaboration with researchers												
				х					Organising GA												
	х		х						Stimulate members to organise internal projects funded by SICI (job shadowing)												
				х)	(Organising regional group meetings												
	х								Sending informative 'questionnaire for members'												

Table 2: Suggested activities 2022



2. ACTIVITIES REPORT

2.1 Activities between two General Assemblies 2020-2021

In the period between November 2020 and November 2021, the General Assembly, five webinars and one SICI workshop were organized and oriented on the theme of 'the effects of the pandemic' and the priority theme 'Internal quality assurance of Inspectorates".

<u>Date</u>	Online/on site	<u>Title</u>
19 – 20 November 2020	France	General Assembly
18 February 2021	EC (webinar)	Remote teaching and learning
25 March 2021	EC	The Pathways to School Success (European Commission)
	(webinar)	and Effects of the pandemic on inspection work
6 May 2021	Basque Country	Quality Management Systems in the Inspectorate in
	(webinar)	times of pandemic
10 June 2021	Serbia (webinar)	Formative Assessment
20 September 2021	Scotland (webinar)	Health and wellbeing during and after the pandemic
14 – 15 October 2021	Finland	Evaluation and quality assurance: national
	(online workshop)	perspectives

Table 3: Activities between two General Assemblies 2020-2021

2.2 Other activities

- Regional groups
- National Coordinators Open Forums
- EU expert group
- European expert network on recognition of learning outcomes/study abroad



2.3 Overview of numbers of participants in GA and six workshops

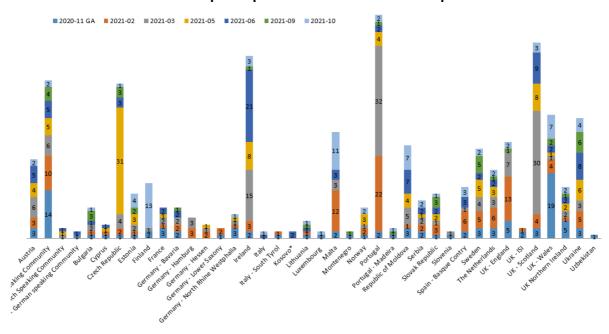


Figure 1: Overview of number of participants in the GA and six workshops

2.4 Participation (GA & WS) – No. of Events

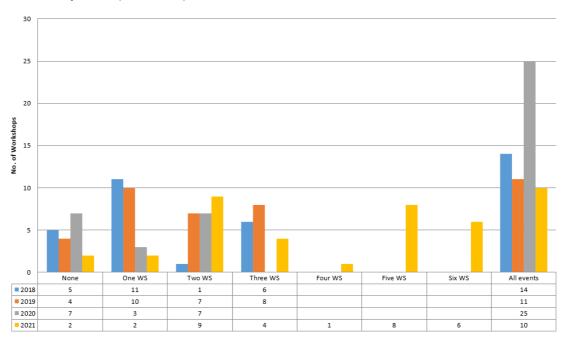


Figure 2: Participation – number of events



2.5 Comparison of the number of participants and the number of members that participated in the workshops in two periods

	2014 (GA + 4 workshops)	2015 (GA + 4 workshops)	2016 (GA + 3 workshops)	2017 (GA + 3 workshops)	2018 (GA + 3 workshops)	2019 (GA + 3 workshops)	2020 (GA + 2 workshops)	2021 (GA + 6 workshops
No. of participants including hosts	288	211	277	170	159	241	224	664
No. of SICI members	30	35	36	37	37	39	42	42
No. of members that participated in workshops	22	31	32	28	32	35	35	40
No. of members that did not participate in workshops	8	4	4	9	5	4	7	2

Table 4: Comparison of the number of participants and the number of members that participated in the workshops in two periods.

2.6 Activities and cooperation between members – Regional group meetings

In the table below you may find an overview of the current regional groups:

Herman Franssen	Czech Republic, Denmark, Estonia, Slovak Republic, , Lithuania, Norway, Slovenia, Sweden, Finland
Janie McManus	Belgium (Dutch speaking community), England, Northern Ireland, Scotland, Wales, Ireland, the Independent Schools Inspectorate, the Netherlands, Malta
Tommy Lagergren	Austria, Bavaria, Hamburg, Hessen, Lower Saxony, North Rhine- Westphalia, Belgium (German speaking community), South Tyrol
Bart Maes/Ana Pires	Basque Country, Belgium (French speaking community), France, Luxembourg, Portugal, Cyprus, Italy, Madeira, Spain
Gordana Čaprić	Bulgaria, Kosovo*, Montenegro, Republic of Moldova, Romania, Serbia, Ukraine, Uzbekistan

Table 5: Overview regional groups



2.7 Activities and cooperation between members – SICI Newsletter

Cooperation between the inspectorates of

- Bulgaria and Estonia
- Bulgaria and the Netherlands
- Bulgaria and Ukraine
- Portugal and the Netherlands

2.8 Overview GA 2006 - 2023

Year	City	Country
2006	Bruges	Flanders
2007	Stockholm	Sweden
2008	Bucharest	Romania
2009	Dublin	Ireland
2010	Bielefeld	North Rhine-Westphalia
2011	Amsterdam	The Netherlands
2012	Prague	Czech Republic
2013	Edinburgh	Scotland
2014	Dresden	Saxony
2015	Oslo	Norway
2016	Bolzano	South- <u>Tyrolia</u>
2017	Valletta	Malta
2018	Belgrade	Serbia
2019	London	UK
2020	Paris	France
2021	Stockholm	Sweden
2022	Dublin	Ireland
2023	?	?

Table 6: Overview GA 2006 - 2023



2.9 Calendar 2021-2022

<u>Date</u>	Online/on site	<u>Title</u>
18 – 19 November 2021	Sweden	"General Assembly"
16 December 2021	Poitiers	BIBESOIN - Multiplier event
2022	Webinar	Book on 'European School Inspection and Evaluation: History and Principles" written by Adrian Gray
April / March 2022	Scotland	
June 2022	?	
Autumn 2022	France	
17 – 18 November 2022	Ireland	

Table 7: Calendar 2021 - 2022

SICI members who are interested in organizing a SICI workshop in June 2022, can contact the SICI Secretariat at sici@vlaanderen.be.

2.10 New SICI members

In 2021, Madeira and Spain joined SICI.

2.11 Priority themes 2022

During the General Assembly 2019 in London, we agreed that the priority theme will be "Contribution of inspection to equity and excellence" for the year 2022.

2.12 Proposed priority themes 2023

To determine a priority theme for the year 2023, we have based ourselves on:

- the SICI Questionnaire
- the <u>National Coordinators Open Forums</u>
- the President's letter



The following priority themes have been proposed by members so far:

- How can inspectorates help develop the trait of effective citizenship through education?
- The role and the impact of inspectorates in citizenship education.
- How can inspectorates operate in an agile and iterative way and maintain quality of inspection/maintain their effectiveness?
- Basic skills (literacy, numeracy and civic skills and how to have effect on both institutional level as on system level
- Research of our impact. How to investigate our effect on a system level
- Cooperation with research institutions
- Inspectors Skills and Competencies

2.13 Priority theme 2023

The executive committee proposes to postpone the vote of the priority theme 2023 as it may be too early to decide on a theme today as we don't know what developments we will see. The EC would first like to discuss and elaborate the themes during the national coordinators open forums. Afterwards a vote can take place online in May or June 2022.

2.14 Voting results

The SICI members voted for:

- 1. The new SICI members: Madeira and Spain
- 2. Postponement of the vote of the priority theme 2023

2.14.1 Results election of the new SICI members

Against	Abstain	In favor
0	0	24

Two new SICI members are adopted.



2.14.2 Results postponement vote of the priority theme 2023

Against	Abstain	In favor
0	0	24

The vote of the priority theme 2023 will be postponed.

3. EXECUTIVE COMMITTEE

3.1 Elections and re-elections

Name	Nominated	Last re-election	Re-eligible
Gordana <u>Čapri</u> ć	October 2012	November 2018	GA 2021
Bart Maes	October 2015	November 2018	GA 2021
Tommy Lagergren	October 2016	November 2019	GA 2022
Herman Franssen	November 2020		November 2023
Hille Voolaid	November 2020		November 2023
Janie McManus	November 2020		November 2023

Table 8: Elections and re-elections of the EC members

Two EC members are up for re-election this year: Bart Maes and Gordana Čaprić. The Executive Committee proposes to renew the mandate of Bart and Gordana.

One EC member, Hille Voolaid is leaving the organisation this year. Following the call for candidates which members received in October 2021, one candidate was nominated: Ana Pires from Portugal. The EC has decided to support Mrs Ana Pires.

3.2 Voting results

The SICI members voted for:

- 1. The re-election of two EC members: Bart Maes from Belgium (Dutch Speaking Community) and Gordana Čaprić from Serbia.
- 2. The election of one new EC member: Ana Pires from Portugal.



3.2.1 Results re-election of two EC members

Against	Abstain	In favor				
0	0	24				

Two EC members are re-elected

3.2.2 Results election of one new EC member

Against	Abstain	In favor				
0	0	24				

One new EC member is elected.



4. FINANCIAL REPORT

In terms of financial accountability and reporting, SICI works with a three-way approach:

- Firstly, an external accountant checks the accounts in detail and gives a yearly financial statement.
- Secondly, according to the statutes of SICI, three auditors (SICI members) check the balance and the documents underpinning that (accountant's report and a detailed overview of income and expenditure provided by the secretariat). The auditors also provide advice to the Executive Committee.
- Thirdly, an overview of the budget of the working year in relation to the voted budget and budget proposal for the next year is put to the vote of the business meeting.

The financial statements are made by an external bookkeeping office in Flanders. They provide a report with an overview of the real financial traffic on SICI's bank accounts on 01.01.2020 and 31.12.2020 but also the statement of revenue and expenditure for a calendar year. This document is put to the auditors' approval, together with the information of the secretariat.

4.1 Auditors

The three auditors are:

- Denise Gatt (Malta)
- Ronny Alver Gursli (Norway)
- Pádraig Mac Fhlannchadha (Ireland)

The auditors had a separate online meeting before the General Assembly together with the SICI Secretary-General Bart Maes and the SICI Secretariat, Sylvia Van Impe, to check the detailed SICI bank accounts, the financial statements and the Excel file with revenue and expenditure in 2020.

The auditors approved the financial statements and also expressed their support of the proposed budget 2022 on 8 November 2021.



4.2 SICI budget categories

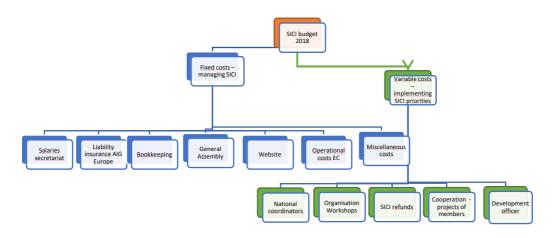


Figure 3: SICI budget categories

This figure shows the SICI budget categories. In 2018, the EC proposed this new structure to the SICI members during the Business Meeting of the General Assembly in Malta in 2017.

The EC aimed to make the budget of 2018 less complicated and to link the financial policy more clearly to the strategic policy of the organization. Also, a balanced budget is aimed at. There are only two main categories: fixed and variable costs. The fixed costs are the costs which cannot be removed because these are necessary for the operational working and the existence of SICI. For example, SICI cannot exist without a General Assembly, as described in the SICI statutes. The variable costs can change over the years. Since 2018, these budget categories are used for financial planning and reporting.



4.3 SICI budget 2021

Kolom1	Kolom2 ▼		Kolom3 ▼		Kolom4 ▼
			Voted budget		Actual expenses
Categorie	Subcategories		2021		2021 (jan - dec)
Fixed costs - managing SICI	Salaries secretariat	€	24 000,00	€	24 000,00
	General Assembly	€	8 000,00	€	8 000,00
	Website	€	2 630,00	€	3 158,10
	Liability insurance AIG Europe	€	220,00	€	218,51
	Bookkeeping - legal adviser/chamber of commerc	€	1 500,00	€	931,70
	Operating costs EC	€	9 000,00	€	736,28
	Miscellaneous costs	€	500,00	€	312,49
Variable costs - implementing SICI priorities	National coordinators	€	4 000,00	€	¥
	Organisation Workshops	€	12 000,00	€	3 620,00
	SICI refunds (workshops)	€	10 000,00	€	-
	Cooperation - projects of members	€	12 000,00	€	
	Development officer	€	25 000,00	€	22 000,00
	Publication and translation	€	3 000,00	€	-
	Total	€	111 850,00		62 977,08 €

Table 9: SICI Budget 2021 (Financial situation on 17.11.2021)

Table 9 shows the financial situation of SICI on 17.11.2021. Below you may find some remarks:

- The (green) amount of 8000 euros for the General Assembly in Sweden is only an estimation. The exact amount will be defined later.
- The amount of the SICI website is higher than the voted budget due to the interactive map which was developed for the SICI website.
- The operating costs for EC meetings are very low due to the COVID-19 crisis as the EC meetings were not allowed to travel. All meetings of the executive committee were online this year. However, expenses for the General Assembly in Sweden still have to be added to this category.
- The costs for the national coordinators meeting still have to be updated as the meeting will take place on 19/11/2021.
- In 2021, only the General Assembly took place which means that the SICI refunds still have to be updated after the General Assembly but will probably very low.
- In 2021 there was no SICI-supported project.



4.4 SICI budget proposal 2022

Kolom1	Kolom2 ▼		Kolom3 ▼		Kolom4 ▼		Kolom5 ▼
Categorie	Subcategories		Voted budget 2021		Actual expenses 2021 (jan - dec)		BUDGET PROPOSAL 2022
Fixed costs - managing SICI	Salaries secretariat	€	24 000,00	€	24 000,00	€	24 000,00
	General Assembly	€	8 000,00	€	8 000,00	€	8 000,00
	Website	€	2 630,00	€	3 158,10	€	2 630,00
	Liability insurance AIG Europe	€	220,00	€	218,51	€	220,00
	Bookkeeping - legal adviser/chamber of commerc	€	1 500,00	€	931,70	€	1 500,00
	Operating costs EC	€	9 000,00	€	736,28	€	9 000,00
	Miscellaneous costs	€	500,00	€	312,49	€	500,00
Variable costs - implementing SICI priorities	National coordinators	€	4 000,00	€	-	€	4 000,00
	Organisation Workshops	€	12 000,00	€	3 620,00	€	12 000,00
	SICI refunds (workshops)	€	10 000,00	€		€	10 000,00
	Cooperation - projects of members	€	12 000,00	€	-	€	12 000,00
	Development officer	€	25 000,00	€	22 000,00	€	25 000,00
	Publication and translation	€	3 000,00	€	-	€	3 000,00
	Total	€	111 850,00		62 977,08 €	€	111 850,00

Table 10: SICI Budget 2022

Table 10 shows the budget proposed by the Executive Committee for the year 2022. This budget proposal should be voted by the General Assembly (see 4.6 Voting Results).

- The Executive Committee has tried to make the budget stable: both the fixed costs and variable costs.
- The Executive Committee would really like to stimulate cooperation between members and therefore attributes several budget categories to facilitate cooperation.

4.5 SICI membership fee 2022

During the General Assembly 2019 in London, members agreed with the proposal of the Executive Committee for the membership fee to be 3300 euros from 2020 onwards. Due to the Covid-19 crisis, the Executive Committee decided that the voted raise of the membership fee of 300 euros should not be executed in 2020 or 2021. From 2022, the raise of 10% will be executed for the first time.

4.6 Voting results

The SICI members voted for:

1. The proposed SICI budget of 2022



4.7.2 Results budget to vote for 2022

Against	Abstain	In favor				
0	0	24				

The budget for 2022 is adopted.

5. AOB

5.1 SICI Website

Information about SICI can be found on the SICI website (http://new.sici-inspectorates.eu)