

1. BASIC INFORMATION

Country name: UKRAINE

Structure of inspectorate: The State service for Education Quality of Ukraine is the Central executive body of Ukraine. There are three major departments in the structure of the Service, such as: Department of Institutional Audit, Department of control in the field of higher education, specialist advanced education and adult education and the Department of Accreditation and Monitoring. One of the duties of the State service for Education Quality of Ukraine is the inspection of all education establishment of Ukraine, of all types and forms of ownership.

Age of inspectorate:

The State Service for Education Quality of Ukraine was established in 2018. Before that it was called the State Inspectorate of Educational Establishments of Ukraine, founded in 1991, after Ukraine gained its independence. However, the tradition of inspecting schools and all other educational establishments is much longer and was being done for a couple of centuries.

Size: 126 fulltime workers.

Remits: The State Service for Education Quality of Ukraine is inspecting educational establishments all types and forms of ownership, such as: educational establishments of primary education, secondary education, special education, higher education, specialist advanced education and adult education.

Unit of inspection: We are inspecting educational establishments rather than teachers or the courses they are teaching.

What is your strapline?

Not relevant.

Relationship with government: The State Service for Education Quality of Ukraine is a central executive body whose activities are directed and coordinated by the Cabinet of Ministers of Ukraine through the Minister of Education and Science and which implements state policy in the field of education, in particular, on issues of ensuring the quality of education, ensuring the quality of educational activities,

the implementation of state supervision (control) of educational establishments regarding their compliance with the legislation.

Accountability:

In the State Service for Education Quality of Ukraine all inspectors and management fill and submit inspection reports, thematic reports and annual reports. The annual report of the Service is available on the official website.

2. EVALUATION PROCESS

Self-evaluation: The tasks and key indicators are determined individually for each state servant. At the same time, unlike a function that can be carried out by a state servant on a permanent basis, the task must be completed by the achievement of a specific result, a specified purpose. Measurement of the degree of performance of the task (achievement of the set goal) is carried out using key indicators.

A direct manager of a civil servant is ensuring a systematic monitoring of the tasks status and the achievement of key indicators. To this end, a monitoring system has been developed that includes the collection, analysis and the use of data / information on the state of key indicators achievement of each civil servant who is subordinate to it. In doing so, monitoring ensures tracking of progress in the performance of tasks (as far as a public servant is advancing towards achieving key indicators), as opposed to the assessment, which determines how much the result has already been achieved and the task accomplished in accordance with the planned one.

What do you examine during inspection?

In the field of higher education:

In accordance with the Law of Ukraine "On the Basic Principles of State Supervision (Control) in the Field of Economic Activity", the State Service for Quality of Education of Ukraine carries out planned and unscheduled measures of state supervision (control). In carrying out measures of state supervision (control), employees use an exclusively unified form of the act, which defines the list of questions for verification.

Financial issues are not checked. Commission has the right to attend classes.

In the field of secondary education:

Institutional audit is an external evaluation of the school's activities, based on a thorough study of educational and managerial processes. The audit aims to help schools become more qualitative and to further develop and maintain a culture of quality education based on transparency, innovation and partnership among the participants in the educational process. Similar quality education systems are successfully operating in most European countries – Austria, Great Britain, Norway, Denmark, Belgium, Sweden, Czech Republic, Lithuania.

Institutional audit is a completely new procedure for assessing the quality of educational activities of schools in Ukraine. Attestation, which was previously held by schools, was aimed, mostly, on formalized control and verification. The main mission of the audit is to help schools improve the quality of their work and contribute to raising public confidence in education. If the attestation showed the school “what was wrong”, then the institutional audit should show "how to do better". At the same time, the school has a field for choosing its own development strategy and the ways of its implementation.

During the audit, educational experts will pay attention to both the successful aspects of the activities of schools and those where the quality of educational activities is low and needs to be improved. Based on the results of the audit, the institution will receive recommendations, focusing on which, may increase the level of educational activity. These recommendations are not ultimatum and leave the school the right to decide on how to set up their own activities after the audit.

In addition, institutional audit will also consider the activities of the institution in its interaction with the founder and the local community. That is, in contrast to the attestation, which was focused solely on the assessment of a particular institution of education by the local education authority, the audit is a comprehensive assessment by the independent educational experts of the conditions of the institution's functioning (material and technical, staff, creation of an inclusive

educational environment, etc.). Therefore, the recommendations will be provided to the founders.

Do you have an inspection framework? Is this a quality or compliance model?

During the school inspection will be assessed:

1. the educational environment (how safe and comfortable at school, how nutrition of pupils is organized, if here is enough of necessary equipment, classrooms etc.);

2. system of education applicants' assessment (how pupils' achievements are assessed, how clear and transparent the system is);

3. pedagogical activity (quality of teaching activity, professional development of teachers, cooperation between participants in the educational process);

4. management processes (how management decisions help to ensure and continually improve the quality of educational activities, how effective the internal system of quality assurance is, etc.).

Inspection time and resource:

In higher education:

The term of the planned inspection cannot exceed ten working days, and for micro, small business subjects – five business days. High-skilled scientific and pedagogical workers of institutions of higher education are involved in the inspection. Usually a commission consists of 3-5 people.

In secondary education:

The work of experts in the educational establishments will last up to 10 working days. However, the audit itself is a longer procedure that is carried out in the following stages:

1. Preparation for the audit:

- formation of an expert group;
- preparation of documents for the institutional audit;
- fill in the questionnaire by the head of the educational establishment;

- acquaintance of the expert group with all available information about the school activities

2. The work of the expert group in the educational establishment (not more than 10 working days, and in educational establishments where the average number of employees does not exceed 50 persons – up to 5 days).

3. Preparation of documentation based on the results of the institutional audit.

Frequency of inspections:

In higher education:

Planned institutional audit will take place once every 10 years. The annual plans for conducting audits will be available on the website of the State Service for Quality of Education.

The reason for an unscheduled audit may be the poor quality of educational activity in an educational institution, which was established on the basis of independent external monitoring.

Unplanned institutional audit can also be carried out at the initiative of the founder, head of the institution, supervisory (trustees) council and the pedagogical council. It should be noted that an off-schedule audit will be carried out no more than once every two years, but no earlier than 1 year after the planned institutional audit.

In secondary education:

Planned institutional audit will be taking place once every 10 years. The annual plans for conducting audits will be available on the website of the State Service for Education Quality of Education.

The reason for an unscheduled audit may be the poor quality of educational activity in an educational establishment, which was established on the basis of an independent external monitoring.

Unplanned institutional audit can also be carried out at the initiative of the founder, head of the educational establishment, supervisory (trustees) council and the pedagogical council. It should be noted that an unplanned audit will be carried

out not more than once every two years, but not earlier than 1 year after the planned institutional audit.

Main business:

A considerable part of time the employees of the State Service are paying attention to complaints received from citizens. Appeals are considered through the analysis of documents provided by the educational establishments or by conducting unscheduled inspections.

3. CONSEQUENCES OF INSPECTION

Reporting:

In higher education. The Unified audit act is submitted to the integrated automated system of state supervision (control) and is published on the Service's website within the terms specified by the law. The act is freely available.

In secondary education. Where to find out about the audit results? The audit results consist of conclusions and recommendations that will be sent to the management of the institution and its founder for mandatory review. These documents will be published on the official websites of the educational institution and its founder, as well as the websites of the bodies that conducted the audits.

Grade

According to the results of state supervision (control) is measured the degree of risk from the conduct of economic activity and the frequency of planned state supervision measures (control) is determined. The decision-making on awards or punishments is not a part of the Service's authority.

Knowledge sharing:

At the end of the year there is a report of the director of the department. Separate conclusions about the results of the audit are not published.

What happens following an inspection?

Can schools object the audit results? The head of the school has the right to submit to the audit authority his/her substantiated objections to the conclusions' project. Such objections are sent by e-mail and reviewed within 5 days. Based on

the results of the review, the conclusions and recommendations may be adjusted in the light of objections.

What will happen if the school does not eliminate the violations detected during the audit? If during the institutional audit it was established that the school is violating the law and the violations have not been eliminated within the prescribed period, the State Service for Education Quality of Ukraine may apply to the founder of the institution with recommendations for changing the leadership, reorganization or termination of the institution.

Will the school need to write reports before or after an audit? No reports are prepared by the school. All documentation for institutional audit is being prepared by the State Service for Quality of Education. The only document that fills out the school within the audit results – a questionnaire, which evaluates the work of the expert group.

What is the stated purpose of your inspectorate?

The purpose of the Service is to help educational institutions of Ukraine by coordinating their actions to improve and adapt to the present realities the educational process in general and with joint efforts to provide the quality of education.