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[EC meeting-minutes](#) [Copenhagen 14 January 2016](#)

1.Attendances

Bart Maes, Gonnie van Amelsvoort, Gordana Capric, Adrian Gray, Wulf Homeier, Petter Skarheim, Alastair Delaney, Chantal Manes-Bonniseau
Support: Sylvia Van Impe
Excused: Petr Drabek

2.Development officer: job description

Following the mandate given by the Oslo GA in October 2015, the Executive Committee has decided to start the recruiting process of a development officer whose main task will be to prepare the decisions of the 2016 General Assembly regarding the strategic orientations of SICI.

The job description prepared by the EC will be sent to all SICI members in order to have the widest possible call for candidates. The development officer will start as soon as possible and will work in close cooperation with the EC and the strategic group.

It is also decided that the president will send a message to all members to remind them of the steps to be taken before the next GA.

[Message of the president to the members -January 2016](#)
[SICI development officer-Job description](#)

3.Language courses in Malta

Peter Skarheim has led the discussion with a language institute in Malta in order to decide on the best way for SICI to subsidize language courses for its members.

The decision made is that this year, SICI is financing the course and a fixed amount for each participant. The total costs for SICI will approximate 13100€ for 15 participants.

Bart Maes, Secretary general of SICI, will send the following message to all members:
[language course-proposal](#)

4.SICI projects:

Overview and funding procedures

The EC will work on a typology of SICI projects and a list of funded projects so as to submit a complete overview to the next GA in October.

The EC members check whether the criteria for endorsement of projects are still relevant and whether they should be redefined (timing: for the EC meeting in Cardiff).

Bilateral cooperation

The EC decides that the state of bilateral cooperation between SICI members will be presented to the GA. The Secretariat will therefore ask all members to report about such initiatives until the end of June

Impact study of inspections

A working group is currently preparing a research paper on the impact of inspection. The EC would like the working group to draw up a project plan with the concrete aims and finances for the first year by the next EC meeting in Cardiff.
