



UNIUNEA EUROPEANĂ



GUVERNUL ROMÂNIEI
MINISTERUL MUNCII, FAMILIEI
ȘI PROTECȚIEI SOCIALE
AMPOSDRU



Fondul Social European
POSDRU 2007-2013



Instrumente Structurale
2007-2013



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PRAHOVA
INSPECTORATUL ȘCOLAR
JUDEȚEAN PRAHOVA

INTRODUCTION TO THE COURSE

TASK SHEET

INSTRUCTIONS FOR THE INDIVIDUAL ACTIVITIES

You should spend 20 minutes on this task

1. You have now heard the introduction to this phase of the Training Course for Inspectors.
2. Consider and reflect on the aims and objectives of the course, which are noted again below.
3. Assess your current level of relevant knowledge, understanding and skills by completing the self-assessment document.

The overall aim of the course is to support inspectors in their evaluations of leadership and management in schools with the purpose of promoting improvement. To meet this aim, the training programme has a number of **objectives**, which are:

1. to develop an understanding of the **overall characteristics of effective leadership and management** and identify features particularly relevant in schools in Romania
2. to develop an understanding of the features of **effective planning (and plans) for improvement and self-evaluation** as part of leadership and management
3. to establish the **principles of inspection and codes of practice** which are effective in promoting the school's acceptance and use of inspection findings for further improvement
4. to enable inspectors to **develop quality indicators** to support consistent evaluation of the school's self-evaluation and planning for improvement
5. to develop an understanding of the **range and nature of the evidence** required for inspectors to reach a valid evaluation of leadership and management and to report on them
6. to provide insights into **international perspectives** of leadership and management and their inspection systems.

You should spend 10 minutes on this task

4. On the attached sheet, please write a brief description of a 'tricky situation' which you have found yourself in during an inspection. That is, a situation which was not straightforward, or was awkward, or risked compromising a smooth outcome for the inspection or a part of the inspection. This would have been a situation where you might have needed to call more than usual on your skills in communicating, or in problem-solving or even conflict resolution. If you already inspect leadership and management, please try to use an incident from that context, if you can. If you inspect subjects only, that context will be fine. Please also note briefly what you did and what the outcome of the situation was. The situation does not necessarily need to have had a positive outcome (all contributions will be anonymous and subject areas disguised!!). We will use these contributions at later stages in the course.





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'Tricky situation'

Please tick this box if this is a situation encountered while inspecting management

Brief description of the situation, with focus on the difficulty you encountered (For example : did someone you were speaking to get angry? burst into tears? walk out of the room? / did you have to tell someone they were giving a poor performance? compromising the education of the children? being very lazy? And so on) :

Brief description of what you did, and what the outcome of the situation was :

Thank you! Please return this sheet to a course tutor.

