









MODULE 2 : PART 2 TASK SHEET

Inspection 3: Achieving consistency in evaluating the quality of planning for improvement

INSTRUCTIONS FOR THE TASK

You have 90 minutes in total for this activity.

STAGE 1 (working in groups of 4): 40 minutes

- 1. Appoint someone to take notes for the group.
- 2. Refer to the agreed lists of 'good' and 'weak' features prepared at the previous session.
- 3. Use these features to evaluate the 3 Institutional Development Plans (IDPs) and the 3 School Action Plans (SAPs) on a 4-point scale. Remember, at this stage you are evaluating the **plan documents**.
- 4. List the positive and negative features of each plan, to support your evaluation (on a 4-point scale) of each plan.
- 5. Now join with another group to form a group of 8.

STAGE 2 (working in groups of 8): 40 minutes

- 1. Appoint someone to take notes for the group.
- 2. Refer to your lists of positive and negative features of the plan documents.
- 3. Now discuss what you would expect to find as positive and negative features of the planning process.
- 4. Use the points raised during this discussion to create a Quality Indicator (QI) to be used in evaluating the quality of planning for improvement.
- 5. Write this QI on the flipchart.

Return to the plenary session with the flipchart.

